



1159 Abbott Road
Buffalo, New York 14220
Phone: (716) 821-1903
Fax: (716) 342-2222

Updated GCCS High School Grading Policy (2024-2025)

If a teacher elects to give a student an INC (Incomplete) for a marking period, they must get approval from the principal or assistant principal for approval. If approved, the teacher is responsible for changing the grade within the next 5 week marking period. Grade changes must be submitted to guidance in writing so they can be changed in the historical gradebook. Teachers may not change grades after the 5 week mark. **There will be no make-up work after that point.** Teachers should have their grading policy in their course syllabus.

All student work must be handed in by the due date established by the teacher. If a student turns in work after the due date, they will lose partial credit for the assignment according to policy set forth in the class syllabus. **Late student work is not accepted after the 5 week mark.**

Example grade scale weights for categories:

50% tests

10% quizzes

15% projects (ie: PBL, research papers)

25% classwork/homework

****All teacher grade scales must be included in course syllabi and submitted to administration for approval.**

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